

ENGINEERING CHANGE NOTICE

Date: 04.09.10		ECN #: 623			
Project No: D412-712		Created By: <i>[Signature]</i>	Checked By: <i>[Signature]</i>		
Project Name: ALTERNATE PILOT / COPILOT SEATS		Approved By: <i>[Signature]</i> (Proj. Manager)	Approved By: <i>[Signature]</i> (Management if reqd) N/A		
Description of Change: RECEIVE: TC STC SH97-38 Issue 1 FAA STC SRO 1007NY 99/08/02 INSTALLATION DWG. 25202 Rev. 1 DOC. CONTROL LIST A-252-DCL2 REV.2 D412-712 Rev. A					
Notification/Acceptance	Affected	Initials	Authorization		
QA	✓		OK per <i>[Signature]</i>		
Production	✓				
Planning	✓				
Marketing	✓				
Engineering Actions	Yes	No	Responsible	To happen by:	Complete
Update Blue/Pink File	✓		KJ	04.09.12	04.09.10 <i>[Signature]</i>
Update DSI File		✓			
Update D-Part Master Binder	✓	✓	KJ	04.10.15	04.10.15 <i>[Signature]</i>
Update Grey Project Binder	✓		KJ	04.09.12	04.09.10 <i>[Signature]</i>
Update DEO Binder		✓			
Update Master Document List		✓			
Update Drawing Approval Record	✓				
Update Change Record Form	✓		KJ/CP	04.09.29	04.09.29 <i>[Signature]</i>
Move Electronic File		✓			
Notify TCA of Change		✓			
Notify FAA of Change		✓			
Update QSI 021	✓		KJ	04.10.14	04.10.14 <i>[Signature]</i>
Update QSI 036		✓			
Scan Documents	✓		KJ	04.09.12	04.09.10 <i>[Signature]</i>
Update MIS Database	✓		KJ	04.09.12	04.09.29 <i>[Signature]</i>
Update Access Database	✓		KJ	04.09.12	04.09.29 <i>[Signature]</i>
Verification ARC	✓		KJ/CP	04.09.12	✓ 04.10.19
Create/Update IPP's	✓		JLM/KJ	04.09.29	04.09.29 <i>[Signature]</i>
Create/Update BOM's	✓		KJ	04.09.29	04.09.29 <i>[Signature]</i>
Update Paperwork Kits in Production		✓			
Update Paperwork Kits in Stock		✓			
Notify Previous Customers		✓			
Create/Update CNC Programs		✓			
Create/Update PPP's	✓		KJ	AS/CP	04.09.29 <i>[Signature]</i>
Create/Update Tooling		✓			
Rework/Scrap Current Production		✓			
Rework/Scrap Kits in Stock?		✓			
Create/Update DXF File		✓			
Create/Update FAI sheets		✓			
Replace/Destroy Controlled Dwgs		✓			
MPP required?		✓			
Notes:					